

Company History and Background

Our Founder and President, Eleonora Babayants, is an information management professional and hands-on consultant with over 25 years of experience in business analysis and usability, content and knowledge management, records management, information architecture, enterprise search, taxonomy development and management, document control, and information governance.



Over the years of working in companies such as Google, Visa, Apple, Johnson & Johnson, QVC, and others, Eleonora Babayants led content and knowledge management initiatives, implemented and administered document control systems, developed and managed taxonomies, enabled enterprise search, developed and implemented content and knowledge management and document control guidelines, policies, processes, and procedures, and developed and implemented user training programs.

Galaxy Consulting was founded with the mission and vision of helping organizations to manage their valuable information assets. Many of our clients, both large and small, have dramatically improved efficiency and reduced unnecessary labor hours through efficient methods, processes, and solutions we created.

Galaxy Consulting believes in partnerships with our clients. We are committed to working with you and to helping you transform your business. We will increase efficiency and productivity, maintain regulatory and legal compliance, improve collaboration, enhance innovation, and reduce costs through effective information management!

Call us TODAY to schedule a free, no obligation consultation!

Contact Us

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Mobile: 650-716-3609

Web: www.galaxyconsulting.net



At your service... Today... Tomorrow...
We appreciate the privilege of serving you!

Galaxy Consulting provides specialized services in information management. At Galaxy Consulting, we help businesses in a variety of industries and sizes to get their information assets organized and under control so that they could work more efficiently, more productively, and, as a result, more profitably.

We help companies to manage their valuable information assets in a way that fits their specific needs and requirements, taking into account how people, technology, and information relate.

To learn more, please visit www.galaxyconsulting.net or call (650) 474-0955 to schedule a free consultation.

Our Mission and Vision

To create order through systematic information management that results in work efficiency, legal and regulatory compliance leading to maximum operational productivity for our clients.

OUR CORE VALUES

HONESTY	INTEGRITY	EFFICIENCY
TIMELINESS	QUALITY	EXCELLENCE

OUR GUARANTEE

Galaxy Consulting is 100% committed to the success of our clients. We succeed only if our client succeeds.

If a client is not satisfied with our services, we will work with the client to make it right. We will always give you the best services for an affordable price.



Our Services

At Galaxy Consulting, we provide services in several areas which result in improved collaboration and operational productivity, enabling companies to work more efficiently.

Our services help organizations manage the growing volume and diversity of information. We develop processes and procedures as well as deploy or improve current technology set up required to optimize the ability to find information.

We improve the information architecture, search capabilities, and usability of existing systems, websites and portals. We make sure that your organization is in full compliance with regulatory and legal requirements and is prepared for audits, investigations, and litigation.

Our services include:

- Business Analysis and Usability
- Content and Knowledge Management
- Records Management
- Information Architecture
- Enterprise Search
- Taxonomy Development and Management
- Document Control
- Information Governance

Let us help you
to select the right
combination of
our services.

Manage, control, secure, and protect the valuable information assets in your company!

Have Galaxy Consulting create a solution for you and increase your efficiency and productivity!



Our Solutions

We work closely with our clients to develop and implement the most effective solutions to meet their needs, using a holistic approach in our process. Finding the right solution to capture and maximize the value of information saves time and money. Our approach and methodology have applications in a wide range of industries, resulting in more effective processes, employees collaboration and innovation, customer satisfaction, increased efficiency, and significant cost reduction.

Our solutions address a variety of challenges:

Information Overload

Many organizations today create and maintain enormous amounts of information which is spread out in many locations and employees spend valuable time looking for, not finding, and recreating that information.

Compliance

Regulatory and legal requirements for documentation are not met and an organization is not prepared for compliance audits and investigations.

Manual Processes

Document workflows are handled manually and processes are not automated.

Internal and External Websites

Users have difficulty in finding information on company's internal or external website.

Enterprise Search

Search in existing systems and websites either fails to retrieve information or retrieves not relevant information.

Collaboration and New Employees' Onboarding

Employees are unable to easily collaborate on projects and new employees have difficulty in coming up to speed quickly and efficiently.

Customer Service

A knowledge base system is not optimized and customer service employees have difficulty finding answers and solutions and are not able to efficiently serve customers.

E-Discovery

An organization is not prepared for litigation and discovery which disrupts normal business processes and becomes a financial liability.

Vulnerability of Sensitive Information

Valuable information assets are accessible to everybody in an organization without an appropriate security protection.

Our Processes and Results

First, we devote the time needed to understand challenges your company faces in your information management. We take into account how your people, your technology, and your information relate to one another.

Then we help you to create and implement solutions that overcome those challenges in managing your valuable information assets. We tailor solutions to your specific needs.

Whatever the scope of your project, you can depend on us for the highest quality service from Discovery to Deployment. We provide post-project support to ensure long term success. As the result, you will save valuable time, reduce costs, and get your business performing with high efficiency. You will also meet regulatory and legal requirements.

Our results include:

- Information can be found quickly and easily
- Paper records are eliminated
- Organization has a greater control of information
- Legal and regulatory compliance is maintained
- Website is optimized
- Enabled and improved enterprise search
- Collaboration and innovation are maximized
- New employees onboarding is streamlined
- Processes are automated
- Customer service is enhanced
- Sensitive information is protected
- Work efficiency and productivity are increased
- Costs are reduced

Call us today to schedule your free consultation at (650) 474-0955, or visit us at www.galaxyconsulting.net and let's get started!

